



## **NATIONAL WATER AND SEWERAGE CORPORATION**

### **EXTERNAL ADVERT**

**28<sup>TH</sup> AUGUST, 2015**

**HR 04/2015**

National Water and Sewerage Corporation (NWSC) a leading organization in the Water sector in Uganda with a Vision **“To be a leading Water Utility in the World”** seeks to recruit suitably qualified candidates to fill the vacant positions mentioned below:

**JOB TITLE: ENGINEER (NO. 09)**

#### **MAIN PURPOSE OF THE JOB**

To plan, coordinate and supervise technical activities in the branch to ensure smooth operations while maintaining a motivated team of committed technical staff in order achieve the branch targets at the least cost.

#### **KEY RESPONSIBILITIES**

- (a) Ensures reliable water supply and distribution of water to branch customers by undertaking network rationalization
- (b) Ensures that all unreported and hidden leakages in the network are discovered and repaired with the objective of reducing technical losses.
- (c) Manage the new connection process by ensuring new connections are effected to the satisfaction of NWSC technical specifications
- (d) Undertake network expansion/upgrade and intensification by ensuring adequate hydraulic designs.
- (e) Manages the activities of all employees under his/her control by ensuring organization, duty allocation, control, monitoring, evaluation, etc.
- (f) Coordinates and monitors the activities of leak repairs on the network in order to minimize water losses.
- (g) Ensures that customer complaints of technical nature are attended to within prescribed standard hours and to the customer's satisfaction
- (h) Monitors the water pressures and recommends necessary actions.

- (i) Investigates all malpractices on the water network in the branch and ensures that all water connection conform to the procedures and standards laid down.
- (j) Prepares relevant reports on routine basis regarding network activities
- (k) Any other duties, which may be assigned from time to time.

## **REQUIRED QULIFICATIONS AND EXPERIENCE**

- A bachelor's degree (honours) in Civil/Water Engineering with the knowledge of hydraulics, fluid mechanics and distribution network or any other relevant discipline from a recognised University
- Computer knowledge and hands on computer experience is a prerequisite with speciality in Geographical information system, ArcView and AutoCAD.
- At least 1 year relevant working experience

## **PERSONAL ATTRIBUTES:**

1. This is a field based job and the candidate will be required to move extensively in the field
2. Must be able to work for long hours in the field and can be called upon at anytime and at odd hours to respond to field tasks.
3. Should possess high levels of initiative, commitment to work, ability to meet tight deadlines.
4. Excellent communications and interpersonal skills with the ability to listen and identify solutions to problems.
5. Should be good team player highly motivated and capable of working with minimal supervision.

**Age Limit: Below 30 years.**

**JOB TITLE: DRIVER (NO. 16)****MAIN PURPOSE OF THE JOB**

To ensure that the vehicle is used for Corporation work, maintained cleaned , safe and parked asper Corporation Transport Policy and Resgulations.

**KEY RESULT AREAS:**

1. Carry out routine /daily check of the vehicle and complete the motor vehicle daily log sheet.
2. Provide usage of logs as required and in particular complete on a daily basis the Motor Vehicle Logbook and submit to authorised officer on a weekly basis for inspection.
3. Ensure that the vehicle is in proper and safe condition prior to use, and report any damage or mechanical malfunctions that exist.
4. Report all accidents minor or major to the responsible officer and Police respectively.
5. Keep the vehicle clean all the time.
6. Monitor the service records and ensure that the vehicle is serviced when due.
7. Adhere to a traffic laws and regulations.
8. Adhere to all Corporation policies and procedures.
9. Ensure that all fuel issues are recorded against the correct vehicle numbers and log book.
10. Check and ensure that all damaged parts that have been reported are replaced when vehicle is repaired or serviced.
11. Performs any other duties that may be assigned by the supervisor from time to time.

**REQUIRED ACADEMIC QUALIFICATIONS AND EXPERIENCE:**

- Minimum of 'O' Level Certificate
- A valid driving permit with a correct driving class
- Defensive driving certificate will an added advantage
- A minimum of 3 years' experience in a large organisation in a driving field.
- Three years of continuous driving experience with a clean truck record is a must.

**PERSONAL SKILLS AND ATTRIBUTES**

- Must be able to work for long hours in the field.
- Must be able to respond to any emergencies at short notice even at odd hours.
- Must be dependable and highly reliable
- Must be able to speak, read and write proper English.
- Working knowledge of the regulations involved in the safe and efficient operation of motor vehicle.
- Must be Demonstrate dependability and self-motivation.

- Should be a person of high integrity and honest.

**Age Limit: Above 25 years of age and below 45 years of age.**

Applicants must attach the following requirements:-

- An Application letter with a detailed curriculum vitae (CV) attached with academic transcripts/certificates.
- Three referees.

Interested individuals who believe they meet the criteria given above should send in their applications to [Christine.amucu@nWSC.co.ug](mailto:Christine.amucu@nWSC.co.ug) or [Eunice.alanyo@nWSC.co.ug](mailto:Eunice.alanyo@nWSC.co.ug) ,for hard copies please address to the **Senior Manager Human Resources, National Water and Sewerage Corporation, Plot 39 Jinja Rd, P.O.Box 7053, Kampala.**

To be considered your application must be received by close of business on **Friday 4<sup>th</sup> September, 2015 at 5.00 p.m.**

Only short listed candidates will be contacted.