



NATIONAL WATER AND SEWERAGE CORPORATION BID NOTICE UNDER OPEN BIDDING

SUPPLY OF EXECUTIVE DIARIES AND POCKET DIARIES FOR 2017

Procurement Reference Number: NWSC-HQ/SUPLS/2016-17/161970

1. National Water & Sewerage Corporation has allocated funds to be used for the acquisition of **Executive Diaries and Pocket Diaries for 2017**.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003 and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8:00 a.m. to 5:00 p.m. on working days**.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **Ug.Shs 200,000 in cash to a Local Bank**. *The document should be collected by the prospective bidder or his representative. No liability will be accepted for loss or late delivery.*
6. Bids must be delivered to the address below at 8(c) before **10:30Am on July 18, 2016**. All bids must be accompanied by a bid security of **UGX 5,000,000** or an equivalent amount in a freely convertible currency.
Bid securities must be valid until **February 16, 2017** late bids shall be rejected.
Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **11:00Am on July 18, 2016**
7. There shall be a pre – bid meeting at 8(a) on **June 30, 2016** at **3: 30pm** on the dates indicated in the proposed schedule in this notice.
8. (a) Documents may be inspected at:

The Manager Procurement

National Water and Sewerage Corporation

Plot No. 43/49, 6th Street, Industrial Area, Kampala

P.O. Box 7053 Kampala, Uganda

Tel: 256-313-315800/256-313-315802

Email: procurement@nWSC.co.ug

(b) Documents will be issued from: *same as 8(a) above.*

(c) Bids must be delivered to: *same as 8(a) above.*

(d) Address of bid opening: *same as 8(a) above.*

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	June 13, 2016
b. Pre-bid meeting where applicable	June 30, 2016
c. Bid closing date	July 18,2016
d. Evaluation process	August 16, 2016
e. Display and communication of best evaluated bidder notice	August 24, 2016
f. Contract signature	After Solicitor General's Approval