



NATIONAL WATER AND SEWERAGE CORPORATION

BID NOTICE UNDER OPEN DOMESTIC BIDDING

PROVISION OF CLEANING SERVICES FOR NWSC INTERNATIONAL RESOURCE CENTER -BUGOLOBI

PROCUREMENT REFERENCE NUMBER: NWSC-HQRS/SRVCS/10-11/56554

Invitation to Bid for the Provision of Cleaning Services at NWSC International Resource Centre Building in Bugolobi.

1. National Water and Sewerage Corporation has allocated funds from its annual budget for the financial year 2011/2012 to be used for the acquisition of cleaning services at NWSC International Resource Centre in Bugolobi, Kampala. The main objective of this procurement exercise is to: source a reputable company, to provide custodial cleaning services stipulated in this dossier – under 2-year contract terms – by utilizing current industrial best practices to achieve consistently excellent outcomes, compliant with the Client's expectations, regulations and by-laws.
2. National Water and Sewerage Corporation therefore invites sealed bids from eligible bidders for the above assignment.
3. Bidding will be conducted in accordance with the open domestic bidding procedures contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003, and are open to all eligible bidders.
4. A complete set of set of Bidding Documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and obtaining a bank advice slip and payment of a non-refundable fee of **UGX. 50,000** in cash to a Local Bank. The document should be collected by the prospective bidder or his representative. No liability will be accepted for loss or late delivery.
5. Interested eligible bidders may obtain further information from and inspect the bidding documents at the address given below at 8(a) from 8:00 a.m. to 5:00 p.m. on working days.
6. A pre-bid meeting and a site visit for the official representatives of the interested firms will be conducted at the address below on **July 14, 2011** at 10:00 A.M East African Time.

NWSC- International Resource Center

Plot M5 Bugolobi

P.O.Box 7053, Kampala, Uganda

Attendance of the pre-bid meeting is optional, however bidders who do not attend the meeting will be deemed to have visited the site of the works and to have familiarized themselves fully with the working conditions.

7. Bids must be delivered to the address below at 8 (c) at or before 10.00 AM on **August 12, 2011**. All bids must be accompanied by a bid security of **Six Hundred Thousand Uganda Shillings (UGX 600,000)** or an equivalent amount in a freely convertible currency. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8 (d) at 11.00 AM on **August 12, 2011**. The document will be delivered by hand against the receipt of payment or delivered by courier. No liability will be accepted for loss or late delivery.

8. (a) Address documents may be inspected at:

**The Manager Procurement
National Water and Sewerage Corporation
Plot No. 43/49, 6th Street, Industrial Area, Kampala
P.O. Box 7053 Kampala, Uganda
Tel: 256-414-315800
Fax: 256-414-349020
Email: procurement@nwsc.co.ug**

- (b) Address documents will be issued from: **same as 8(a) above.**
- (c) Address Bids must be delivered to: **same as 8(a) above.**
- (d) Address of Bid Opening: **same as 8(a) above.**

The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	June 30, 2011
b. Pre-bid meeting and site visit	July 14, 2011
c. Bid closing date	August 12, 2011
d. Evaluation process	August 26, 2011
e. Display and communication of best evaluated bidder notice	September 2, 2011
f. Contract award and Signature	September 30, 2011